RD&E STAFF
April 5, 2001
(DRAFT)

	OPPORTUNITY CATEGORY	TOPIC	DECISIONS / ACTIONS / ISSUES	STATUS / COMPLETION DATES	NEXT RD&E REVIEW DATE	RESPONSIBLE PERSON(S)
1	Consumer Connection	Agreement on SCoR INBIFO Design		ScoR INBIFO design reviewed and agreed upon after discussion of issues.	3/23/01	H. Alonso
2	Consumer Connection	SCoR 2002 INBIFO Test Plan	Blend to for test cigarettes will be decided at meeting continuation on 3/26/01.	SCoR 2002 INBIFO test plan for May 2001 presented and agreed upon.	3/23/01	H. Alonso
3	Consumer Connection	Smoke research - Update on PAH's		Update given. Status of current PAH research reviewed and plan for future work approved.	3/23/01	H. Alonso
4	Compliance	**Managing Safety & Environmental Issues in RD&E**		**D. Merrill to facilitate discussion. Time: 1 hr.**	4/6/01	D. Milby
5	Consumer Connection	**Equivalence Testing of Reduced Harm Product Changes - Discussion**		**G. Patskan to facilitate discussion. Time: 1 hr.**	4/6/01	R. Solana
6	Consumer Connection	**COPD & Harm Reduction - Proposal for Project**		**W. McKinney to make presentation. Time: 30 min.**	4/6/01	R. Solana
7	*Consumer Connection*	*On line Detector - Decision to Proceed*		*B. Reynolds to make presentation. Time: 45 min.*	*4/6/01*	*H. Alonso*
8	Cost	**Patent Maintenance Fees - 2nd Quarter 2001 Review**		**B. Venable to conduct review. Time: 5 min.**	4/6/01	K. Osborne
9	Organizational Capability	RD&E Metrics		R. Driver to make presentation. Time: 30 min.	4/27/01	R. Driver
10	Consumer Connection	Banded Paper - Product Development & Testing		Project Team to make presentation. Time: 1 hr.	4/27/01	H. Alonso
11	Consumer Connection	SCoR Product Development Update		B. Keen and project team to make presentation. Time: 1 hr.	4/27/01	H. Alonso
12	Consumer Connection	Guidelines for Industry Interactions		R. Solana and Staff to facilitate discussion. Time: 2 hr.	4/27/01	R. Solana
13	Consumer Connection	POL Process Update		J. N. Smith to give update. Time: 45 min.	4/27/01	H. Alonso
14	Cost	RD&E Budget Review		N. Machich and staff to make presentation during Staff Discussion	4/27/01	H. Burnley
15	Consumer Connection	Banded Paper - Product Development & Testing		Project Team to make presentation. Time: 1 hr.	5/24/01	H. Alonso

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16	Consumer Connection	Remaking 1R4F Cigarettes - Recommendation		G. Nixon to make presentation. Time: 30 min.	5/24/01	R. Solana
17	Consumer Connection	SCoR Product Development Update		B. Keen and project team to make presentation. Time: 1 hr.	5/24/01	H. Alonso
18	Consumer Connection	WSA Discussion		Topics TBD. Time: 1 hr.	5/24/01	R. Solana
19	Organizational Capability	Technical Ladder Review		Denise Donaher to facilitate. Time: 1 hr.	5/24/01	H. Alonso
20	Consumer Connection	Banded Paper - Product Development & Testing		Project Team to make presentation. Time: 1 hr.	6/1/01	H. Alonso
21	Consumer Connection	SCoR Product Development Update		B. Keen and project team to make presentation. Time: 1 hr	6/1/01	H. Alonso
22	Consumer Connection	WSA Discussion		Topics TBD. Time: 1 hr.	6/1/01	R. Solana
23	Consumer Connection	Banded Paper - Product Development & Testing		Project Team to make presentation. Time: 1 hr.	6/29/01	H. Alonso
24	Consumer Connection	SCoR Product Development Update		B. Keen and project team to make presentation. Time: 1 hr.	6/29/01	H. Alonso
25	Consumer Connection	WSA Discussion		Topics TBD. Time: 1 hr	6/29/01	R. Solana
26	*Consumer Connection*	*Banded Paper - Product Development & Testing*		*Project Team to make presentation. Time: 1 hr.*	*7/27/01*	*H. Alonso*
27	*Consumer Connection*	*SCoR Product Development Update*		*B. Keen and project team to make presentation. Time: 1 hr.*	*7/27/01*	*H. Alonso*
28	*Consumer Connection*	*WSA Discussion*		*Topics TBD. Time: 1 hr.*	*7/27/01*	*R. Solana*
29	*Consumer Connection*	*Banded Paper - Product Development & Testing*		*Project Team to make presentation. Time: 1 hr.*	*8/10/01*	*H. Alonso*
30	*Consumer Connection*	*SCoR Product Development Update*		*B. Keen and project team to make presentation. Time: 1 hr.*	*8/10/01*	*H. Alonso*
31	*Consumer Connection*	*WSA Discussion*		*Topics TBD. Time: 1 hr.*	*8/10/01*	*R. Solana*
32	*Consumer Connection*	*Banded Paper - Product Development & Testing*		*Project Team to make presentation. Time: 1 hr.*	*8/24/01*	*H. Alonso*
33	*Consumer Connection*	*SCoR Product Development Update*		*B. Keen and project team to make presentation. Time: 1 hr.*	*8/24/01*	*H. Alonso*
34	*Consumer Connection*	*WSA Discussion*		*Topics TBD. Time: 1 hr.*	*8/24/01*	*R. Solana*
35	*Consumer Connection*	*Banded Paper - Product Development & Testing*		*Project Team to make presentation. Time: 1 hr.*	*9/21/01*	*H. Alonso*

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36	*Consumer Connection*	*SCoR Product Development Update*		*B. Keen and project team to make presentation. Time: 1 hr.*	*9/21/01*	*H. Alonso*
37	*Consumer Connection*	*WSA Discussion*		*Topics TBD. Time: 1 hr.*	*9/21/01*	*R. Solana*

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